

केंद्रीय विद्यालय क्रमांक - २ , रुड़की Sub-Committees for the session 2023-24

सभी कर्मचारियों को अवगत कराया जाता है की वे निम्नलिखित तालिका के अनुसार अपनी कमेटी में समय से कार्य करें

Sl.No.	Name of Committee	In -Charges/ Conveners	Sign	Members	Sign
1	Admission Committee	Mr.Pravendra Singh		Mrs. Seema Kesri	
				Mrs. Librarian	
				Mrs. Savita Verma,PRT	
				Mrs. Priyanka Sajwan,PRT	
2	Time Table Secondary	Mr Gopal Sigh PGT Maths (I/C)		Mrs. Librarian	
				Mrs. Sangeeta Rani	
				Ms. Sheetal Rana	
3	Time Table Primary	Mrs. Savita Verma		Ms. Neha Tyagi	
				Mrs. Akansha Saxena	
4	Examination (Home)and C	Mr. Vikas Kumar TGT Maths		Mr Neeraj Panwar	
				Ms. Vandana Saini	
				Mr.Purushotam Sharma	
5	Examination (External /NIC	Mr. Pravesh Kumar		Mr.Purushotam Sharma	
				Ms Shabira PRT	
6	Examination (Home) Prima	Mr. Mukesh Kumar		Mrs. Priyanka Sajwan	
				Mr. Vikas Kumar (PRT)	
7	Moderation	Dr. B. K. Pandey		Mr.Pravendra Singh	
				Mr Gopal Sigh PGT Maths	
				Mrs. Savita Verma	
8	Subject Committee (English	Mrs Priyanka Singhal		Mrs. Bhawna Sharma	
				Mr. G. Dass	
				Mrs. P. Sajwan	
				Mr. Deepak Sharma	
				Mr. Yogesh Kumar	
				Mrs. Seema Kesri	
				Mr. H.C Bhatt	

9	Subject Committee (Science)	Mr.Pravendra Singh	Mrs. Tripta Sharma
			Ms. Sheetal Rana
			Ms. Akansha Saxena
10	Subject Committee (Hindi)	Dr. B.K. Pandey	TGT Hindi
			Mr.Purushotam Sharma
			Mrs. Savita Verma
			Mrs. Sweety
11	Subject Committee (Maths)	Mr Gopal Singh	Mr Harbhagwan
			Mr. Vikas Kumar Sharma
			Mr. Vikas Kumar PRT
			Mr. Mukesh Kumar
12	Subject Committee (S.St.)	Dr(Ms.)Vandna Saini	Mr. Pravesh Kumar
			Mr. Vikas Kumar (TGT SST)
			Mrs. Reeta Singh
13	राजभाषा समिति	Dr. B.K. Pandey	TGT Hindi
			Mr.Purushotam Sharma
			Mrs. Savita Verma
14	School Magazine/Diary	Dr. B.K.Pandey (Hindi) Mrs. Priyanl	TGT Hindi (Hindi. Sec)
			Mr.Purushotam Sharma
			Mr. Ghanshyam Dass (Eng. Sec)
			Mrs. Bhavna Sharma (Eng. Sec)
			Mrs. Sangeeta Rani (Drawing)
15	Child Grievance (ST/SC Cell)	Mr. Kamal Kumar (I/C)	Mrs. Sangeeta Rani,
			Mr. Mukesh Kumar
16	Staff Quarters Allotment C	Mr. Pravendra Singh (I/C)	Mr. V S Verma TGT WE
			Dr. Vandna Saini
			Mr. Mukesh Kumar
17	Condemnation Committee	Mrs Tripta Sharma	Representative Of Chairman,VMC
			Stock Incharge
			Parent Member VMC

18	Letter Committee (SEC/SR)	Mr. G. Dass (I/C)	Mr. Deepak Sharma
			Mrs. Sangeeta Rani (Drawing)
			Mr. Purushotam Sharma
19	News Letter (Primary)	Mr. Deepak Sharma (I/C)	Mr. Vikas Kumar (PRT)
			Ms. Neha Tyagi
			Ms. Akansha Saxena
20	Social Science Exhibition	Dr Vandana Saini	Mrs. Reeta Singh
			Mrs. Bhawana Sharma
			Mr. G. Dass
			Mrs. Sangeeta Rani
			Dr. Suman Gupta PRT MUSIC
			Mr. Vikas Kumar TGT SSt
21	Science Exhibition (Science)	Mr.Pravendra singh	Mr. Kamal Kumar
			Mrs. Tripta Sharma
			Mrs. Seema Kesri
			Mr Gopal Singh PGT Maths
			Ms. Sheetal Rana
			Ms. Shabira
			Ms. Akansha Saxena
22	Maths Olympiad (Other Cc)	Mr Gopal Sigh PGT Maths 2I/c	Mr Harbhagwan Maths 2I/c
			Mr. Vikas Kumar (TGT maths)
			Mr. Mukesh Kumar
			Mr. Vikas Kumar PRT
23	Disciplinary Committee (S)	Dr. B. K. Pandey	Mrs.Tripta Sharma (2nd I/C)
			MrA.S. rathore
			Mr. Pravesh Kumar
			Mr. Vikas Kumar Sharma
			Librarian
			Mrs. Priyanka Sajwan
			Mr. Mukesh Kumar
			Mrs. Sweety

24	Disciplinary Committee (Primary)	Mrs. Savita Verma		Ms. Neha Tyagi	
				Mr. Purushotam Sharma	
				Mr. Deepak Sharma	
				Dr. Suman Gupta PRT MUSIC	
				Mrs. Mukesh Kumar(Cub Master)	
				Mrs. Kanchan Gupta	
25	Scouts & Guide, Cubs and	Mrs. Librarian		Mrs. Savita Verma(Flock Leader)	
26	Fit India and Other Sports	Mr A.S. rathore		Class Teachers	
				Mrs. Librarian	
				Mr. Purushotam Sharma	
27	Furniture Committee	Mr. Pravesh Kumar		Mr. Vikas Kumar PRT	
				TGT Hindi (Asstt.Co ordinator)	
		Mrs. Priyanka Singhal (Co ordenator Secondary Section)		Mr. .P. Sharma TGT SKT	
28	CCA Committee	Mrs. Savita Verma,PRT (Co ordenator Primary Section)		Mrs. Priyanka Sajwan (Asstt.Co ordinator),	
		Mrs. Priyanka Singhal		TGT Hindi	
		Mr. .P. Sharma TGT SKT		Mr. Ghanshayam Das	
				Mrs. Bhawana Sharma	
		Mr A.S. rathore		Dr. Suman Gupta PRT MUSIC	
29	Morning Assembly incharg			Ms. Neha Tyagi	
				Mrs. Priyanka Sajwan	
				Ms. Akansha Saxena	
30	C.M.P.	Mrs. Savita Verma		Mr. Vikas Kumar PRT	
				Mr. B.K. Pandey	
				TGT Hindi	
31	Library Committee	Mrs. Librarian		Mr. Ghanshyam Das	
32	Photography Club	Mrs. Sangeeta Rani		Mrs Seema Kesri , Deepak Sharma	
				Mrs. Vandna Saini	
				Mr. Neeraj Panwar TGT SST	
33	Teaching Aid Committee	Mrs. Reeta Singh		Mrs. Savita Verma (Primary Section)	
				Mr. Kamal Kumar	

34	Medical Checkup of Students	Mrs. Sheetal Rana		Mrs. Bhawna Sharma	
				Mrs. Kanchan Gupta	
35	School Building Maintenance	Mr. V S Verma (Civil Works, Electrical)		Mr. Kamal Kumar PGT BIO	
				Mr. Vikas Kumar sharma	
36	Maintenance & Repair (Staff Quarters) Committee	Mr V S Verma TGT WE		Mr. Mukesh Kumar	
				Mrs. Tripta Sharma	
37	Educational Tours, Training	Mr Vikas Kumar Sharma		Mr. Mukesh Kumar	
				Mr A.S. Rathaur	
38	Vidyalaya Beautification &	Mrs. Sangeeta Rani		Mr. Kamal Kumar	
				Mrs. Savita Verma	
39	Student's Achievements (M)	Mrs. Tripta Sharma		Ms. Sheetal Rana	
				Mrs. Bhawana Sharama	
40	Calculation of Income Tax	Mr. Gopal Singh (PGT Maths)		Mr. Pravesh Kumar	
				Mr. Priyank Kumar	
41	CBSE Financial/Payment /	Mr. Vikas Kumar (TGT Maths)		Mr. Pravesh Kumar	
				Mr. Priyank Kumar	
42	UBI Portal Fee Verification	Mrs. Seema Kesari		Mr. Vikas Kumar TGT Maths	
43	Online Feeding Data Comr	Mrs. Seema Kesri		All Class teachers	
44	CBSE	Mrs. Seema Kesri		All Class teachers	
45	Google Sheet Reports	Mrs. Seema Kesri		Ms. Sheetal Rana	
46	Staff Salary	Mr. Priyank Kumar SSA		Mr. Vikas Kumar TGT Maths	
				Mr. Pravesh Kumar	
47	Vidyalaya Website Update	Mrs. Seema Kesri		Ms Sheetal Rana / Yogesh Kumar	
				Computer Instructor	
48	Integrity Club	Mrs. Reeta Singh (Tuesday & Wednesday)		Mr Neeraj Panwar TGT SST	
				TGT Hindi	
				Mrs. Tripta Sharma	

49	Reading Club	Dr B.K. Pandey		Mr. G.Dass	
				Mrs. Bhawana Sharma	
				Ms. Akansha Saxena	
				Mrs. Savita Verma	
50	Suggestion Box	Mrs. Bhawana Sharma		TGT Hindi	
51	Staff meeting & minutes C	TGT Hindi		Mrs. Priyanka Singhal	
				Mr. G.Dass	
52	Guidance & Counselling C	Mrs. Priyanka Singhal		Dr Vandana Saini	
				Mrs. Reeta Singh	
53	Refreshment (Guest)	Mrs. Bhavna Sharma		Mrs. Sangeeta Rani	
				Mrs. Rekha	
54	Maths Lab	Mr Gopal Sigh PGT Maths		Mr Harbhagwan TGT Maths	
				Mr. Vikas Kumar TGT Maths	
55	Student's Council	Mrs. Priyanka Singhal		House Masters	
				Mr A.S. Rathor	
56	RTI 2005 Committee	Mr. Vikas Kumar TGT Maths		Mrs Seema kesri	
				Mr. Samod Kumar	
57	Maintenance of CS-54 Cor	Mr. Vikas Kumar TGT Maths		Mr. Binita Singh	
				Mr Pravesh Kumar	
58	employee harrassment Internal Com	Mr . Seema Kesri, PGT CS		Mrs. Priyanka Singhal	
				Dr Rama Mehta NGO IWSA	
				Mr Pravendra Singh	
59	POCSO	Mrs. Tripta Sharma		Mr.Kamal Kumar PGT BIO	
				Mrs. Savita Verma	
				Mrs. Sangeeta Rani	
				Parent member, VMC	
				V.M.C. REPRESENTATIVE	
60	Cleanlines & Sanitation Co	Librarian		All Class teacher	
				Mrs. Rekha Devi	
				Mr. Samod kumar	

61	First Aid Committee	Mrs. Tripta Sharma		Mrs. Bhavna Sharma	
				STAFF NURSE	
				Mrs. Rekha Devi	
62	Disaster Management Com	Mr V S Verma TGT WE		Mr A.S. Rathor	
				Mr. Mukesh Kumar	
				Mrs. Rekha Devi	
				Mr. Samod kumar	
63	House Master (Shivaji)	Mrs. Seema Kesri		Mr. Pravesh Kumar	
				Mrs. Reeta Singh	
				Mr. V K Sharma TGT Maths	
				Librarian	
64	House Master & Associates	Mrs Bhawna Sharma		Dr B K Pandey	
				Mrs Sangeeta Rani	
				Mr.Pravendr Singh	
				Mr. Neeraj Panwar TGTsst	
65	House Master & Associates	Mrs. Tripta Sharma		Mr. V S Verma TGT WE	
				Mr Harbhagwan TGT Maths	
				Dr. Vandna Saini	
				Mr. G. Dass	
66	House Master & Associates	Ms Sheetal Rana		Mr Gopal Singh PGT Maths	
				Mr A.S. Rathaur	
				Mr. Kamal Kumar	
				TGT Hindi	
केंद्रीय विद्यालय क्रमांक - २ , रुड़की, प्राथमिक विभाग					
	Name of Committee	In Charges/Convener/ HOUSE MAS	Sign	Members	Sign
1	SHIVAJI HOUSE	Mr. Vikas Kumar		Ms. Neha Tyagi	
2	ASHOK HOUSE	Mr. Deepak Sharma		Mrs. Kanchan Gupta	
3	TAGORE HOUSE	Mr. Mukesh Kumar		Ms. Akansha Saxena	
4	RAMAN HOUSE	Mr. Yogesh Kumar		Mrs. Sweety	
Campus & Washroom cleanliness Supervision duties 2023-24					

अध्यापको कर्मचरियों को अवगत कराया जाता है की वे निम्नलिखित तालिका के अनुसार अपनी कमेटी में समय से क					
	Name of Committee	In Charges Convener	Sign	Members	Sign
1	SECONDARY GIRLS TOILET	Mrs. Librarian		Mr. Samod Kumar	
2	SECONDARY BOYS TOILET	Mr. V S Verma TGT WE			
3	STAFF GENTS TOILETS	Mr. A S Rathor			
4	STAFF LADIES TOILETS	Mrs. Bhavana Sharma			
5	PRIMARY BOYS TOILET	Mr. Vikas Kumar,PRT			
	PRIMARY GIRLS TOILET	Mrs. Savita Verma PRT			
6	WATER POINT EVERYWHERE	Mr. Mukesh Kumar (PRIMARY)			
		Ms. Sheetal Rana (SECONDARY)			
7	GARDEN (SECONDARY)	Mr. G.Dass			
8	GARDEN (PRIMARY)	Mr. Deepak Sharma (I/C)			
9	GARDEN TOWARDS STAFF ROOM	Mr Kamal Kumar			
10	CYCLE STAND & PLAY AREA	Mr.A S Rathor		Mr. Samod Kumar	
11	HERBAL GARDEN & COMPOST PIT	Mrs. Bhawna Sharma		Mr. Samod Kumar	

केंद्रीय विद्यालय क्रमांक - २, रुड़की

Roles & Responsibilities(Sub Staff)

	Name of Staff	Duties(Cleaning & Dusting)	
1	Mr. Samod Kumar	Principal Office,Physic Lab, Exam. Dept, Weekly Water Cooler Cleaning	
		Library,Maths Lab , Chemistry Lab	
		Activity Room, Dusting of Computer cabinet (Wooden)in classes Room	
2	Mrs. Rekha Devi	Staff Room, Vidyalaya office & Lobby glasses, Exam room, Medical Room	
		Girls Toilet , Dusting of Computer Cabinets (Wooden) for class VI A and B	
3	Mr. Samod Kumar	Primary section cleaning of doors, window, window panes and daily supervision	
4	Mrs. Rekha Devi	Dusting of Computer Cabinets in Class VII to IX	